



National Law University Odisha

(Established by Odisha Act IV of 2008)

QUOTATION CALL NOTICE

No. NLUO/AR-II/01/21

Dt.07.01.2021

The Registrar(I/c), National Law University Odisha, Cuttack invites sealed item rate quotations for the following work.

Name of the Work: SUPPLY, ERECTION AND INSTALL ATION OF SIGNAGES IN AND AROUND UNIVERSITY CAMPUS at NLUO, Cuttack.

Paper Cost	₹.500.00
EMD	₹.6,00.00
Time of Completion	30(Thirty) days from the date of acceptance of the work order/LOI.
Last date & time of receipt of Quotation	21.01.2021 at 11.00 AM
Date & time of opening of Quotation	21.01.2020 at 11.15 AM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 04.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website www.nluo.ac.in up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration,(ii) PAN,(iii) Registration certificate,(iv) similar experience of work along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: “**SUPPLY, ERECTION AND INSTALL ATION OF SIGNAGES IN AND AROUND UNIVERSITY CAMPUS at NLUO, Cuttack.**” and to be addressed to “The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015”. The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Shri K.K Pattnaik,Asst. Registrar, National Law University Odisha, Kathajodi Campus, SEC-13,CDA, Cuttack – 753015, Odisha (India),Tel.No. +91 671 2338018 extn 5009.Email: kkp@nluo.ac.in

Sd/-
Registrar(I/c)
NLUO



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TERMS AND CONDITIONS:

1. **Scope of works:** Details enclosed at schedule as Annexure-I & the cost estimated is nearly ₹.3,00,000/-.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of all taxes, & other duties, royalty of whatever nature; other local taxes etc if any, including works contract tax and F.O.R. destination at NLUO except GST. Nothing extra is payable beyond the contract rate except GST as applicable.
- 3.
4. **Time of completion:** Time is the essence of the contract. The entire scope of work shall be completed within 30 (Thirty) from the date of acceptance of the work order/LOI.
5. **Specification:** The execution of work offered must be as per the specifications of the bid document.
6. **Terms of Payment:** The payment shall be made as per actual measurement of work raised through bills within 03(Three) weeks from the date of submission of bill in all respect after successful completion of the work to the satisfaction of Engineer-in-charge. Deduction of taxes at source will be made as applicable from time to time. EMD will be released after 03(Three) months from completion of work (i.e. defect liability period).
7. **Liquidated Damage:** Liquidated damage @ 1% on the value of work lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten)% of Contract price.
8. **Submission of quotation** - All sealed quotations must be dropped in the drop box kept at reception of Administrative Block, NLUO at Cuttack or by Speed /Registered Post on or before the scheduled date & time. The quotations received beyond scheduled date & time will not be acceptable at any circumstances. NLUO will not responsible for any postal delay. The quotation must be addressed to **The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack - 753015**, so as to reach within the specified period.
9. **Labour License:** The bidder has to abide by the labour rules & regulations as per Govt. of Odisha /Govt. of India from time to time.
10. **Safety Rules:** - Safety rules to be followed strictly while carrying out the whole work. The Institution does not hold responsibility for any untoward situation arises due to violation of rules or negligence.
11. The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint against any staff; Bidder will be under obligation to change the worker as per the decision of the competent authority of NLUO. The bidder shall observe all the laws and will be responsible for any prosecution or liability arising out from breach of any of those laws. NLUO will not hold any responsibility with regard to staff on the role of the bidder whatsoever.
12. **Technician:** Trained & technically qualified technicians to be engaged in the work.
13. It will be the sole responsibility of the Bidder to abide by the provisions of acts as to the workers engaged by him for performance of this contract:
14. Any liability arising on NLUO because of any damage caused by the bidder during work execution shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. There would be no liabilities towards the workers of the Bidder by NLUO.
15. **Place of work:** The whole work to be carried out in NLUO at Cuttack.
16. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract shall be deemed to have been entered into at Cuttack under jurisdiction of Odisha High Court, Cuttack.

Sd/-
Registrar(I/c).
NLUO



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FORM FOR DETAILED INFORMATION BY BIDDER

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around Cuttack/Bhubaneswar (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number (enclose the attested copy of GSTN Certificate)	:
Whether the firm has deposited Earnest Money Deposit (EMD).	:
Details of paper cost	÷
Details of EMD	÷
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)



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ANNEXURE-I

SCHEDULE

Name of the work: SUPPLY, ERECTION AND INSTALLATION OF SIGNAGES IN AND AROUND UNIVERSITY CAMPUS at NLUO, Cuttack.

SL.	Description	Qty	Unit	Rate	Amount
1	Providing and applying white cement based putty, of approved brand and manufacturer, over the existing wall surface to prepare the surface even and smooth with exterior texture paint of approved colour and design by removing the ACP/cladding (if any) and making preparation of smooth even surface by arranging all material, labour and all necessary things to make the surface ready by one or more necessary coats on old work along with removing old paint by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. Complete for fixing of stainless steel letter blocks all complete as per specification and direction of Engineer—in-charge.	1000.00	One Square Feet		
2	Manufacturing, supplying and fixing of stainless steel letter(English) blocks of height of 24 inches made up of 304 grade 3 mm thick finished plates of matt/gloss/mirror finished and fixing the same with suitable sized alloy rivets &/ bolting system to back support frame mounting on existing poles &/ surface or as directed with nut bolts arrangement and welding, with scaffolding other tools and tackles etc. to make it Complete as per specification and direction of Engineer—in-charge to match the existing displayed letters if any.	19.00	Each		
3	Manufacturing, supplying and fixing of stainless steel letter(English) blocks of height of 30 inches made up of 304 grade 3 mm thick finished plates of matt/gloss/mirror finished and fixing the same with suitable sized alloy rivets &/ bolting system to back support frame mounting on existing poles &/ surface or as directed with nut bolts arrangement and welding, with scaffolding other tools and tackles etc. to make it Complete as per specification and direction of Engineer—in-charge to match the existing displayed letters if any.	30.00	Each		
4	Manufacturing, supplying and fixing retro reflective stickers (English) made up of 3M stickers pasted on substrate by an adhesive backing which shall be activated by applying heat and pressure fixing the same with back support frame of ACP mounting on existing poles or as directed with arrangements for scaffolding other tools and tackles etc. to make it Complete as per specification and direction of Engineer—in-charge to match the existing displayed letters if any.	13.00	Each		
5	Providing & fixing 10W LED COB spike (Wipro/KWW or equivalent) of required warm/daylight/ coloured light(preferably in the shades of blue) to be fixed in MS iron frames(cost of frame will be paid as per sl no. 07) to be installed as stands along with wiring for lights with appropriate protection system all complete, as directed by Engineer-in-charge.	20.00	Each		
6	Manufacturing, supplying and fixing of stainless steel letter blocks(English/Odia) of height of 15 inches made up of 304 grade 3 mm thick finished plates of matt/gloss/mirror finished and fixing the same with suitable sized alloy rivets &/ bolting system to back support frame mounting on existing poles &/ surface or as directed with nut bolts arrangement and welding, with scaffolding other tools and tackles etc. to make it Complete as per specification and direction of Engineer—in-charge to match the existing displayed letters if any.	18.00	Each		
7	Provision of MS iron frames to be installed as stands for LED lights with all provision Complete as per site condition and direction of Engineer—in-charge at all heights.		Lumpsum		
				TOTAL =	

Grand Total (in word).....

*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

NOTE:-Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP